

BOOKSHOP VOLUNTEER GUIDE

The bookshop at KCC is run by [10 of those](#). Volunteers will assist 10 of those staff in processing sales, managing queues, answering questions, bagging books, arranging stock, cleaning, and whatever else needs doing.

Requirements

It's great if you're into books and have experience in a busy retail environment, but the main qualification we require for bookshop volunteers is a **willingness to learn**. Even if you know all the books and have worked in bookshops for years, the Spark bookshop is a unique environment, and it's important for volunteers to take their cues from the 10 of those staff.

Other requirements for bookshop volunteers include:

- A humble servant attitude
- Strong social awareness and good communication skills
- The ability to work well in a team
- A pleasant attitude

Arrival

Please come to the bookshop area (located in The Hub tent) once you've signed in at the Spark Info Tent on Friday afternoon.

During Spark

10 of those staff will have conversations with you about specifics of tasks and timing, but in general, you are required to help during the times the bookshop is open:

- 30 minutes before each session begins
- During breaks (morning tea, etc.)
- 30 minutes to an hour after each session.

At the beginning of breaks or the end of a session, please leave the auditorium in time to beat the crowd and be briefed on the plan for the break. This normally means leaving during the last song. You will still be able to attend the sessions and participate in the general Spark experience!

